

MINUTES

Version 1.0



Wildlife Health Australia Inc Annual General Meeting

Date 8th November, 2017

Place Sydney Institute of Marine Science, Mosman, NSW

MEMBERS PRESENT: Mark Schipp (**MS** -Chair of the MC), Hume Field (**HF** -MC Deputy Chair of the MC), Charles Milne (**CM**-MC), Andrew Peters (**AP** -MC), Pam Whiteley (**PW**-MC), Chris Bunn (**CB**-MC), Karrie Rose, Sam Gilchrist, Mark Hill, Jeff Balland, Jakob Proemer.

OBSERVERS - Rupert Woods (**RW**) (Chief Executive Officer) Karen Magee (**KM**) (Public Officer and minutes), Keren Cox-Witton, Tiggy Grillo, Silvia Ban, Jesse Evans (**JE**), Bill Matley(**BM**).

APOLOGIES: Joel Huang, Simon Robinson, Emma Homes, Lee Skerratt, Milena Rafic, Helen Owen, Shahan Azeem, Anthony Chamings, James Harris, Simone Vitali, Sarah Frith, Andrea Reiss, Rod Andrewartha, Richard Irvine, Scott Jennings, Michelle Power, David Spratt, Hugh Millar, Damien Higgins, Alexandra Digweed, Annabelle Olsson, Kathleen Plowman, Lindsay Delzoppo, George Arzey, Edla Arzey, James Cook University, Charles Darwin University, Department of the Environment and Energy, Boongarry Vet Surgery, Department of Primary Industries, Parks Water and Environment.

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Agenda Item:	Issue/Topic	Background/Points of Discussion	Resolution / Actions	Name
1	Welcome and Apologies	Mark Schipp (MS) welcomed the staff, members and observers, and thanked everyone for attending the annual general meeting (AGM). The apologies received were noted by the Chair. The Public Officer (PO) confirmed that a quorum was present and one proxy vote has been received.		MS
2.	Review of actions, and acceptance of Minutes of 2015/2016 AGM	The draft minutes from the 2015/16 AGM were submitted to members. There were no outstanding actions.	The WHA MC and members present: ACCEPTED the 2015/16 annual general meeting minutes as a true and correct record of the meeting.	MS/All

3.	Chairman's Address	<p>Dr Mark Schipp (MS) delivered the Chairman's address and highlighted some of the key activities and achievements for WHA for the year:</p> <ul style="list-style-type: none"> • Commitment and contribution to risk management activities such as assisting the Department in developing response guidelines for white-nose syndrome. • Continued engagement with partner organisations and expansion of the sentinel clinic program. • The continuation of work with the highly successful National Avian Influenza Wild Bird Surveillance Program and avian paramyxovirus surveillance. • Administering the wildlife funding budget for the National Significant Disease investigation Program. • Tiggy Grillo was awarded the Barry Munday Award, the Wildlife Diseases Association Australasian Section's highest award for service to wildlife health in our region. <p>Over the year, WHA continued engaging with our members and stakeholders, and facilitated improved wildlife disease information flow.</p> <p>Sam Gilchrist and Debbie Kosh departed WHA during 2017, and MS thanked them both for their contributions to WHA, and wished them luck in their future pursuits.</p> <p>MS congratulated and thanked the staff, members, and the board of WHA for their work and commitment to WHA over the year. Copies of the WHA Annual report for 2016/17 were distributed to members.</p>		
4.	CEO Report	<p>Rupe Woods (RW) provided a presentation and verbal report on WHA activities against the strategic plan, highlighting the priorities and achievements for the 2016/17 financial year. All key performance indicators and outputs are being met.</p>		RW
5.	Financial Report	<p>The audited 2016/17 WHA financial report, including the auditor's report, was circulated to members with notice of the AGM. The auditors, Bill Matley and Jesse Evans (JE) from Crispin & Jeffery were present at the</p>	<p>The financial statements of WHA Inc., as audited by Crispin and Jeffery for the year</p>	RW/JE

		<p>AGM, and JE provided a verbal summary of the 2016/17 WHA audited financial statements.</p> <p>JE thanked WHA for their assistance and support in preparing the financial reports and commended the internal processes in place for acquittal and management of the financial affairs of the organisation. MS thanked Crispin & Jeffery for their report and work in assisting with the financial reporting for WHA.</p>	<p>ending 30 June, 2017 were presented to members.</p> <p>The WHA MC, and members present:</p> <p>NOTED the audited 2016/17 WHA financial statements including the auditor's report.</p>	
6.	Special Resolution	<p>The voting members present were asked to consider and, if thought fit, pass the following special resolution (Adoption of New Constitution):</p> <p style="padding-left: 40px;">a) That members of WHA (WHA Membership): ADOPT the new WHA constitution.</p> <p>The special resolution was passed with a unanimous vote.</p>	<p>Voting members present at the 2017 Wildlife Health Australia AGM:</p> <p>Unanimously PASSED the Special Resolution to adopt the new WHA constitution.</p>	MS/All
7.	Other Business	<p>A member of WHA requested that future funding and the future of WHA be raised for discussion at the AGM. This item was included on the agenda, and members were provided with advance notice of the discussion.</p> <p>Wildlife Health Australia was initially funded by the Commonwealth Government. This funding was structured over 5 years, and will end on the 30th June 2018. The MC have sought support from the National Biosecurity Committee for a cost-shared model to provide core-funding for WHA from the Australian Government and each of the Australian state and territory governments.</p> <p>Most states have agreed to provide support, and there is sufficient funding now committed to continue the work of WHA. The final outcome should be known early in 2018 when WHA will be able to provide more details to the membership.</p>		MS/All

		A member asked about the intension and use of any unspent funds at 30 th June 2018. MS reported that the intension is for WHA to carry over any surplus.		
8.	Invited Speaker – Dr Tiggy Grillo	<p>The WHA National Coordinator, Dr Tiggy Grillo provided a presentation titled “Designing Evidence-based National Wildlife Health Programs: An Integral Part of the One Health Approach”.</p> <p>Countries have responded to the threat of emerging and resurgent diseases by creating or strengthening national strategies for emerging risk detection and control. A national wildlife health infrastructure to complement existing public and livestock health systems is a necessity. Despite the need, there is little evidence-based guidance on the necessary competencies and critical functions of a national wildlife health program. Tiggy presented an update on work with which she is involved in identifying these competencies and functions at an international level.</p> <p>Discussion followed about the value of risk assessment, the cost benefit in investing in prevention and response and some of the challenges around benchmarking metrics including assessment of the efficiency of national wildlife health programs. Australia can learn from activities occurring overseas, needs to remain engaged, and MS thanked Tiggy for her good work in this area.</p>		MS/All
8.	Close	MS closed the AGM of WHA at 3.50pm and thanked members, staff and observers for participating.		MS

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