

MINUTES

Version DRAFT



Wildlife Health Australia Inc Annual General Meeting

Date 17th November, 2021

Place Virtual Meeting: Microsoft Teams

PRESENT: Sarah Britton (SB – A/Chair of the MC), Cameron Bell, David Phalen, Anna Meredith, Leanne Wicker, Rodney Vile, Tamara Riley, Bill Matley (Accountant), Rupert Woods, Karen Magee, Tiggy Grillo, Keren Cox-Witton, Andrea Reiss, Silvia Ban, Lisa Keen, Robyn Valentine, Chris Bunn, Karen Ivey, Siva Thayaparan, Kim Halpin, Leonard Fitzpatrick, Nicola Craddock, Chris Niebuhr, Rachel Iglesias, Andrew Pearce, Edla Arzey, George Arzey, Michelle Campbell-Ward, Rebecca Daly, Jane Hall, Nina Kung, Rosheen Arthur, Michael Banyard, Anna Meredith, Scott Carver, Phil Tucak, Alison Peel, Anne Jordan, Fiona Ryan, Kate McInnes, Erin David, Claire Harrison, Meg Rodgers, Kate Parrish, Graeme Cooke, Joanna Connolly, Mark Schipp, Maree Kerr, Janelle Ward, Sarah Frith, Andrew Peters, Mainity Batista Linhares, Jasmin Hufschmid, Prishani Vengetas, Pam Whiteley, Bonnie Cumming, Will Meikle, Mike Nunn, Cornelius Matereke, Tania Bishop, Annabelle Olsson, Janet Buckerfield

APOLOGIES:

Kylie Hewson, Andre van Halderen, Deborah Pergolotti, Judy Clarke, Jemma Bergfeld, Clive McMahon, Kevin de Witte, Lindy Lumsden, Shahan Azeem

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Agenda Item:	Issue/Topic	Background/Points of Discussion	Resolution / Actions	Name
1	Welcome and Apologies	<p>Sarah Britton (Sarah, SB) welcomed members and observers to the annual general meeting (AGM) and thanked everyone for attending. An Acknowledgement of Country was delivered.</p> <p>Apologies were received and noted by the A/g Chair. A quorum was confirmed.</p>		SB
2.	Confirm Minutes of 2019/2020 AGM	<p>The draft minutes from the 2019/20 AGM were submitted to members. There were no outstanding actions, and no amendments received.</p> <p>The 2019/20 annual general meeting minutes were accepted as a true and correct record of the meeting.</p>	<p>The WHA Management Committee (MC) and members present:</p> <p>ACCEPTED the 2019/20 annual general meeting minutes as a true and correct record of the meeting.</p>	SB/All

3.	Chairperson's Address	<p>Sarah delivered the chairman's address and highlighted some of the key updates, activities and achievements for WHA for the year.</p> <p>Sarah thanked the membership, WHA employees, Management Committee (MC) including Ian Thompson, for their support and commitment. Sarah also thanked members of the Animal Health Committee, Environment and Invasives Committee, Australian government Department of Agriculture, Water and Environment, and Animal Health Australia for their continued funding support.</p> <p>It is a time of change for WHA, and an exciting new vision will be the focus of activities for this year. The projected rapid expansion of WHA activities suggests review of governance arrangements and a potential move to a company limited by guarantee. Members will be kept updated as the Management Committee moves ahead, and an update brought to members at the next AGM.</p>		SB
4.	CEO Report: Showcase by staff of WHA activities	<p>The CEO and WHA employees provided a showcase introducing themselves, talking about their roles, and outlining their activities this last year, and what is planned for next year.</p>		RW/ WHA
5.	Financial Report	<p>The audited 2020/21 WHA financial report, including the auditor's report, was circulated to members with notice of the AGM. No questions were raised regarding the financial statements.</p> <p>The WHA accountant, Bill Matley, from Crispin & Jeffery was present at the AGM to provide a summary of the 2021 Financials. Auditors review the organisation's finances annually including working capital and contingency requirements, and no concerns have been identified. At 30th June, 2021, WHA had over \$1.9M in assets, \$1.365M in liabilities, and a surplus of \$540K, the majority of which is required for working capital. The financial position of WHA is strong, and there are no concerns regarding ongoing solvency or the going concern assumption for WHA.</p>	<p>The financial statements of WHA Inc., as audited by Crispin and Jeffery for the year ending 30 June, 2021 were presented to members.</p> <p>The WHA MC, and members present: NOTED the audited 2020/21 WHA financial statements including the auditor's report.</p>	RW/BM

		Bill thanked WHA for their assistance and support in preparing the financial reports.		
6.	Report on Outcome of Special Resolution ballot	<p>The Public Officer, Karen Magee, reported that the special resolution seeking adoption of the new WHA Constitution circulated to voting members prior to the meeting was agreed. 99% were in favour, 1% against.</p> <p>The new 2021 WHA Constitution is now available on the WHA website, and notice of the adopted 2021 Constitution will be provided to the regulators.</p>	<p>The WHA MC, and members present:</p> <p>NOTED</p> <ol style="list-style-type: none"> 1) the outcome of the special resolution seeking adoption of the new constitution and was agreed, and 2) the 2021 WHA Constitution has been posted to the WHA website. 	KM
7.	Presentation by Tiggy Grillo	Tiggy Grillo presented a summary of her work with the World Organisation of Animal Health (OIE) and their wildlife health program.		TG
8.	Close	SB closed the AGM of WHA and thanked members, staff and observers for participating.		SB
Close				