

# MINUTES

Version FINAL



## Wildlife Health Australia Inc Annual General Meeting

Date 18<sup>th</sup> November, 2020

Place Virtual Meeting: Microsoft Teams

**PRESENT:** Ian Thompson (IT - Chair of the MC), Kevin de Witte, David Phalen, Anna Meredith, Andrew Peters, Phil Tucak, Rodney Vile, Tamara Riley, Bill Matley (Accountant), Rupert Woods, Karen Magee, Keren Cox-Witton, Andrea Reiss, Silvia Ban, Trish Hennessy-Hawks, Lisa Keen, Nicola Craddock (Zoo and Aquarium Association), Jess Bracks & Ellie Kirke (Ecosure), Monique Tydens, Alison Peel, Hume Field, Sam Gilchrist, Pam Whiteley, Frances Hulst, Alison Hillman Marcel Klaassen, Antonia Dalziel, Amy Shima, Kathy Gibson, Will Meikle, Graham Mitchell, George Arzey, Cathy Shilton, Susan Crocetti, Sally Thomson, Edla Arzey, Nina Kung, Sarah Peck, Helen Mooney, Nicola Peterson, Mark Hill, Ayrial Foster, Kate McInnes, Shangzhe Xie, Robyn Hall, Linda Barrett, Paul MacLeman, Jess van de Weyer, Tim Hyndman, Matthew Mo, Jackie Poyser (on behalf of Kathleen Plowman), Rachel Bowater, Elyse Herrald-Woods, Jarrad Sanderson, Derek Spielman, Milena Rafic, Mike Nunn, Michelle Campbell, Bonny Cumming, Maya Scott, Christine Armbruster, Kylie Hewson, Jasmin Hufschmid, Cassandra Price, Mainity Batista Linhares, Lindsay Delzoppo, Lynette Masters, Louise Jackson, Jan Pilgrim, Rupert Woods (**RW**) (Chief Executive Officer), Karen Magee (**KM**) (Public Officer/minutes)

**APOLOGIES:** Mark Schipp, Cameron Bell, Sarah Britton, Tiggy Grillo, Leanne Wicker, Michelle Power, Melanie Attard, Meredith Ryan, Stephanie Shaw, Jemma Bergfeld, Brendan Carmel, Kris Warren, Richard Jacob-Hoff, Dayna Chapman, Tania Bishop, Elena Guarracino, Annie Philips, Deb Kosh, Stefanie Bonat, Kathleen Plowman, Deborah Pergolotti (Org Member: Frog Safe), Codie Joy Wooster-Raven, Ruth Pye, David Blyde, Kelly Wall, Robert Johnson, Adrienne Lavinia, Safari Lee, Greg Pointing, Tiffany Kosch, Andy Marshall, Andrew Pearce, Katherine Adriaanse

### MINUTES

| Agenda Item: | Issue/Topic           | Background/Points of Discussion   | Resolution / Actions | Name |
|--------------|-----------------------|---|----------------------|------|
| 1            | Welcome and Apologies | <p>Ian Thompson (IT) welcomed members and observers to the annual general meeting (AGM) and thanked everyone for attending. An Acknowledgement of Country was delivered.</p> <p>Apologies were received and noted by the Chair. A quorum was confirmed.</p> |                      | IT   |

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| 2. | <b>Confirm Minutes of 2018/2019 AGM</b>                | The draft minutes from the 2018/19 AGM were submitted to members. There were no outstanding actions, and no amendments received.  | <b>The WHA Management Committee (MC) and members present:</b><br><br><b>ACCEPTED</b> the 2018/19 annual general meeting minutes as a true and correct record of the meeting.   | <b>IT/All</b>  |
| 3. | <b>Chairman's Address</b>                              | IT delivered the chairman's address, and highlighted some of the key updates, activities and achievements for WHA for the year. IT thanked the membership, WHA employees, and the Management Committee (MC) for their support and commitment during the year.   |  | <b>IT</b>      |
| 4. | <b>CEO Report: Showcase by staff of WHA activities</b> | The CEO and WHA employees provided a showcase introducing themselves, talking about their roles, and outlining their activities this last year, and what is planned for next year.  |  | <b>RW/ WHA</b> |
| 5. | <b>Financial Report</b>                                | <p>The audited 2019/20 WHA financial report, including the auditor's report, was circulated to members with notice of the AGM. No questions were raised regarding the financial statements.</p> <p>The WHA accountant, Bill Matley, from Crispin &amp; Jeffery was present at the AGM to provide a summary of the 2020 Financials. Bill reported that the financial position of WHA is strong, and there are no concerns regarding ongoing solvency.</p> <p>At 30<sup>th</sup> June, 2020, WHA had cash and receivables of \$1.83 million. With current and non-current liabilities, there is a retained net surplus of \$499K. This is an increase from \$458K in financial year 2018-19. The retained surplus is enough to fund future operations and contingency as required if needed.</p> <p>Bill thanked WHA for their assistance and support in preparing the financial reports.</p> | <p>The financial statements of WHA Inc., as audited by Crispin and Jeffery for the year ending 30 June, 2020 were presented to members.</p> <p><b>The WHA MC, and members present:</b><br/><b>NOTED</b> the audited 2019/20 WHA financial statements including the auditor's report.</p> | <b>RW/BM</b>   |

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| 6.           | <b>Announcement of 2021 Management Committee</b> | <p>Announcement of and introduction to the 2021 WHA Management Committee:</p> <p>Funding Member: Department of Agriculture, Water and the Environment - <b>Ian Thompson</b></p> <p>Funding Member: Agriculture Victoria - <b>Cameron Bell</b></p> <p>AHC Representative: <b>Sarah Britton</b></p> <p>Organisational Members:</p> <p style="padding-left: 20px;">Australian Veterinary Conservation Biologists, AVA - <b>Phil Tucak</b></p> <p style="padding-left: 20px;">Wildlife Health Victoria - <b>Anna Meredith</b></p> <p style="padding-left: 20px;">Wildlife Disease Association Australasia - <b>Leanne Wicker</b></p> <p>Individual Member Elected Representative: <b>David Phalen</b></p> <p>Invited Member: <b>Tamara Riley</b></p> <p>Invited Member: <b>Rodney Vile</b></p> <p>Ian thanked the outgoing members, Andrew Peters and Kevin de Witte, for their time on the management committee and their service to Wildlife Health Australia.</p> |  |           |
| 7.           | <b>Presentation by Andrea Reiss</b>              | Andrea Reiss presented: <b>Exotic and endemic wildlife diseases of importance to Australia</b>   |  |           |
| 8.           | <b>Close</b>                                     | IT closed the AGM of WHA and thanked members, staff and observers for participating.   |  | <b>IT</b> |
| <b>Close</b> |  |  |  |           |